

# WINDLESTONE PARISH COUNCIL

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## Minutes of Ordinary Meeting held 18<sup>th</sup> May 2023 at Hutton House, Chilton

<b>Present:</b> Councillor Dave Willshaw (DW) (Chair) Councillor Derek Cattell (DC) Councillor Phil Woods (PAW) Councillor Alison Morris (AM) Karen Youngusband, Clerk & Responsible Finance Officer (KY)  2 Members of the Public were also in attendance	<b>ACTION</b>
<b>1/23-24 Apologies</b>  None received	
<b>2/23-24 Declarations of Interest</b>  None received	
<b>3/23-24 Minutes</b>  Members agreed to approve the Minutes of the Ordinary Meeting of Windlestone Parish Council held 8 <sup>th</sup> December 2022.	
<b>4/23-24 Matters Arising from the Minutes</b>  <u>Eden Arms</u> Members and residents discussed the situation regarding the Eden Arms. Local opinion generally was that the building was too dilapidated to be able to carry out a successful renovation without having to spend more than the building was worth. That said work was taking place on site as white vans, a skip and workmen had been observed at the premises.  Residents present at the meeting reported that should the building ever be demolished, that they would prefer not to see a housing development given the likely increased pressure this would place on the local infrastructure. A preferable alternative would be for a public house or green space to be developed.  <u>Laptop</u> Karen reported that replacing the Council's computer with a laptop would cost in the region of £400 – £500. Members agreed that Karen go ahead and purchase a laptop and claim monies back from the Parish Council.	<b>KY</b>

	<p><u>Traffic Calming Measures</u>  Karen confirmed that she had pursued the potential to install traffic calming measures at Rushyford, to help residents cross the busy road over into Chilton, with Lee Mowbray at Durham County Council. Although an acknowledgement had been received no formal response had yet been received regarding the matter. Karen agreed to chase up a response form the Local Authority.</p>	<b>KY</b>
<b>5/23-24</b>	<p><b>Public Participation</b></p> <p>2 Members of the public were present at the meeting. No issues were raised.</p>	
<b>6/23-24</b>	<p><b>Finance</b></p> <p>Members approved and signed the Annual Accounts (AGAR) for 2022-2023 including S1 and 2 of the AGAR and the corresponding Cash Book.</p> <p>Members approved and signed cheques for expenditure relating to the Council's NPower bills, CDALC/NALC Subscriptions, Zurich Insurance, and the Clerks Emolument and received details regarding recent income and expenditure incurred, which had been reimbursed to the Clerk.</p>	
<b>7/23-24</b>	<p><b>Planning</b></p> <p>There were no Planning Applications to discuss.</p>	
<b>8/23-24</b>	<p><b>Casual Vacancy</b></p> <p>Members agreed to flier all households in the Parish to encourage interest in the Casual Vacancy for the Parish. Karen would produce the flier and circulate to Members.</p>	<b>KY</b>
<b>9/23-24</b>	<p><b>Street Lighting</b></p> <p>Members agreed to pursue converting the remaining streetlights in the Parish to LEDs. Karen agreed to chase this up.</p>	<b>KY</b>
<b>10/23-24</b>	<p><b>Definitive Map/Public Footpaths</b></p> <p>DW reported that DW, DC and PAW had held an initial meeting to discuss the definitive map and to identify lapsed paths in the Parish.</p> <p>It was agreed that a follow-up meeting of members was required prior to making contact with the Footpaths Officer at Durham County Council, Peter Crinion. PAW would arrange this asap.</p>	<b>PAW</b>

<b>11/23-24</b>	<b>Windlestone Hall</b>	<b>KY</b>
	Karen provided an update on behalf of Stephen Robertson, Estate Manager at Windlestone Hall. Members requested that KY pass on their thanks to Mr Robertson for the update.	
	Members queried when work would be commencing on the Enabling Development. KY agreed to email Mr Robertson to enquire.	<b>KY</b>
<b>12/23-24</b>	<b>Parish Council Website</b>	<b>KY</b>
	Karen reported that an estimate had been received to develop a new Parish Council Website. The cost would be between £1,200 and £1,500. Derek agreed to contact local businesses to see if they would be interested in sponsoring the site. The new website could promote sponsors' business and include a link to their Company on the website. Derek would contact Durham Animal Feeds and Halls Construction to see if they would be interested in the sponsorship opportunity. Karen agreed to contact Windlestone Hall. Karen also agreed to set up a meeting with a website company asap to discuss website options in more detail.	
<b>13/23-24</b>	<b>Date and Time of Next Meeting</b>	<b>KY</b>
	KY to arrange Meetings of the Parish Council as follows:	
	Informal Parish Meeting to discuss the Website – 6.00pm 1 <sup>st</sup> June 2023 Ordinary Parish Council Meeting – 6.00pm 31 <sup>st</sup> August 2023	

With no further business to discuss the Chair declared the meeting officially closed at 8.00pm.

**SIGNED:** ..... (Chair)

**DATE:** .....